

Estd. 1915
Regd. No.: H.1422

Phone: 223530,223533,222615



The Krishna District Co-operative Central Bank Ltd.,
(H.O)Machilipatnam : Krishna District (A.P)
e-mail id: krishnadccbho@gmail.com
website: www.krishnadccb.com

Request for Proposal to undertake procurement of hardware

Ref. No: IT Cell/HW Proc/2021-22

Date: 09.12.2021

SHORT TENDER NOTICE **Procurement of Desktops/Person Computers & Printers**

Application fee (Non-Refundable)	Rs.25,000/- only (Rupees Twenty Five thousands only).
Earnest Money Deposit (Refundable)	Rs. 10,00,000/- (Rupees Ten Lakhs only)
Bid Submission Start Date	10:12:2021
Bid Submission EndDate	16:12:2021 at 5.00PM
Point of Contact for Bid Submission	P.J.S. Prabhakar, DGM Krishna District Cooperative Central Bank, YSR SahakaraBhavan, Machilipatnam Contact No: 9949688130
Address for Tender Submission	The Chief Executive Officer, Krishna District Cooperative Central Bank, YSR SahakaraBhavan, Machilipatnam
Technical Clarifications	Mr. B Purna Reddy Chief Information Officer +91 891 966 5957

- Bids shall be submitted only at **The Krishna District Cooperative Central Bank, YSR Sahakara Bhavan, Machilipatnam**. Proposed vendors are advised to follow the instructions provided on indicative critical data sheet.
- Not more than one tender shall be submitted by one vendor/sharing business relationship. Under no circumstances will father and his son(s) or other close relations who have business relationship with one another (i.e. when one or more partner(s)/director(s) are common) be allowed to tender for the same contracts as separate competitors. A breach of this condition will renders the tenders of both parties liable to rejection.
- Tenderer who has downloaded the tender form from the **Bank's website** www.krishnadccb.com(for reference only) **shall not modify the tender form including downloaded price bid template in any manner**. In case, if the same is found to be tampered/modified in any manner, tender will be completely rejected and APPLICATION FEE would be forfeited and vendor is liable to be banned from doing business with Krishna DCCBank.

- d) Intending vendors are advised to visit again Bank's website www.krishnadccb.com At least 1 day prior to closing date of submission of tender for any corrigendum/addendum/amendment.

2. Application Fee Payment & Tender cost(Non-Refundable)

- a) Application fee of tender is to be deposited by way of DD in favour of “**THE KRISHNA DISTRICT COOPERATIVE CENTRAL BANK Ltd**” payable at **Machilipatnam**. Bidders are required to submit the instruments of APPLICATION FEE (Non-Refundable) along with tender document.
- b) The hardcopy of original instruments in respect of cost of tender document should be put in separate envelope duly sealed must be enclosed with tender. The tender fee/cost of tender shall be non-refundable.
- c) Bids will be opened as per date/time as mentioned in the **Tender Critical Data Sheet**.

3. Submission of Tender

- a) *The tender shall be submitted in two parts, viz., Technical bid and Commercial bid.*
- b) The entire pages of bid being submitted must be sequentially numbered by the bidder irrespective of nature of content of the documents before submitting.
- c) The offers submitted by Telegram/Fax/email shall not be considered. No correspondence will be entertained in this matter.

4. Searching For Tender Documents

- a) Bidders can visit www.krishnadccb.com and search for tenders under Tenders tab.
- b) Once the bidders have selected the tenders they are interested in, they may download the required documents/tender schedules.
- c) The bidder should make a note of the point of contact assigned to each tender, in case they want to obtain any clarification / help from the helpdesk.

5. Preparation Of Bids

- a) Bidder should take into accountancy corrigendum published on the tender document before submitting their bids.
- b) Please go through the tender advertisement and the tender document carefully to understand the documents required to be submitted as part of the bid. Please note the number of covers in which the bid documents have to be submitted, the number of documents– including the names and content of each of the document that need to be submitted. Any deviations from these may lead to rejection of the bid.
- c) Bidder, in advance, should get ready the bid documents to be submitted as indicated in the tender document/schedule.

6. Submission Of Bids

- a) **Technical Bid and Commercial Bid to be submitted separately.**
- b) Bidder should submit well in advance for bid submissions that they can avoid last minute hurry. Bidder will be responsible for any delay due to other issues.
- c) The bidder has to sign and put seal on the required bid documents one by one as indicated in the tender document.
- d) Bidder has to pay the tender fee/APPLICATION FEE as applicable and enter details of the instrument.

- e) Bidder should prepare the APPLICATION as per the instructions specified in the tender document. The original should be enclosed with tender.
- f) Bidders are requested to note that they should necessarily submit their commercial bids in the format provided and no other format is acceptable. If the price bid has been given as a standard BoQ format with the tender document, then the same is to be downloaded and to be filled by all the bidders. If the BoQ file is found to be modified by the bidder, the bid will be rejected.

7. Assistance To Bidders

- a) Any queries relating to the tender document and the terms and conditions contained therein should be addressed to the relevant contact person indicated in the indicative critical data sheet.
- b) Any queries relating to the technical clarifications should be addressed to the relevant contact person indicated in the indicative critical data sheet.

8. Request For Proposal:

- a) **Preface:** The Krishna District Co-operative Central Bank Limited (KDCCB) is working with its Head Office at Machilipatnam, Regional Office in Vijayawada and 58 Branches all over the entire Krishna District. The Bank is floating this RFP to finalize L1 bidder for procurement of Desktops & Printers for office purpose.
- b) **Objective of the RFP:** The Krishna DCCB (Herein after called the “Bank”) is issuing this Request For Proposal Document, hereinafter called as a Tender, to vendors who are eligible to participate in the competitive Tendering for providing required hardware.
- c) **Scope of Work:** Supply and installation of the items intended to be procured through this RFP/Tender.

Krishna DCC Bank intends to procure computer equipment for Head Office / branches / business units of the Bank (as per Annexure XIII) as per the configuration details given in the Annexure V to IX. As a part of this procurement process, the offer should be submitted in two separate sealed covers containing Technical (Technical Bid) and Commercial (Commercial Bid).

The evaluation process for procuring the equipment as described in the Annexure V to IX, from the vendors will be a two-step process. The evaluation of the technical proposal will be conducted first.

The bidders who have qualified based on the technical evaluation will be considered for evaluation of their commercial proposal. The Bank intends to finalize L1 vendor, by obtaining the Equipment Configuration & Compliance forms and Commercial bids from the technically qualified vendors.

- d) **Hardware Particulars:**The requirements for each of the equipment (actual procurement can be with a 15% deviation on either side) are as follows:

Sl . No	Product	Qty
1	Desktop (i5)	181
2	Desktop (i3)	289
3	FD Receipt Printers	60
4	Passbook Printers	60
4	Multi-Functional Printers	94

9) **Eligibility Criteria:**

- a) The Bidder should have its Registered Office/Branch Office with AP GST No. in the State of Andhra Pradesh and all invoices are to be raised with APGST No. only.
- b) Average annual financial turnover during the last 3 years ending 31st March of 2021 should not be less than 20 crore (relevant data to be submitted along with bid form) **and shall be earning profits for the last 3 years**
- c) Bidder must have its own valid PAN No. and GST Registration No. TIN & CIN registered in the state of Andhra Pradesh.
- d) The bidder should have at least one support/service center in the Vijayawada or Machilipatnam
- e) The Bidder should have supplied Hardware (Desktops) to at least two organisations out of which at least one should be State/Central Govts., or nationalized banks or other Govt. Sectors.
- f) During last 5(five) years the bidder should not have been blacklisted from participating in bid by any other Govt. organization. An undertaking to this effect is to be submitted by the bidders. If subsequently the bidder's undertaking is found to be incorrect the tender/order if placed on the bidder with reference to this tender shall be cancelled.
- g) The bidder should have valid ISO 9001 certification for their organization. A copy of the valid certificate must be submitted with the techno-commercial bid.
- h) Rate contract is applicable on Base Unit. The Rate contract is applicable for a period of 180 days from the date of the Purchase Order.
- i) Total cost inclusive of GST to be indicated.
- j) Bidder should submit the Manufacturer Authorization form (MAF) for the entire listed infrastructure without fail. Failing which, the application would stand disqualified at technical bid scrutiny level.
- k) Supply and installation shall be within **30** days from the date of acceptance of PO.
- l) License keys shall be provided for the preloaded Operating System
- m) 3 years Warranty Certificate by the vendor for the hardware viz., Desktops, Passbook Printers, FD Printers and Multi-Function Printers shall be submitted during delivery/installation.
- n) Warranty of 3 years for Desktops, Passbook Printers, FD Printers and Multi-Function Printers shall be updated in Manufacturers website.
- o) Support during warranty period shall be provided onsite whenever required.
- p) Delivery locations: HO & 58 Branches of Krishna DCCB. (Annexure III)
- q) The Bank, at any point of time, can modify/amend/cancel the process/procurement without assigning any reason.

Note: Bid without a valid APPLICATION FEE will be rejected outright.

10. Payment terms

- a) 90% of the order value will be released after completion of delivery and installation of the hardware. Submission of delivery challan, Installation Report and Warranty Certificate are compulsory for the release of payment.
- b) 10% of the order value will be released on submission of Bank Guarantee within 6 months from the date of Invoice or completion of 6 months from the date of installation.

11. Bid should be submitted only

- a) Bidder who has downloaded the tender from the Krishna DCCB Website and shall not tamper/modify the tender form including downloaded price bid template in any manner. In case if the same is found to be tampered/modified in any manner, tender will be completely rejected and APPLICATION FEE would be forfeited and bidder is liable to be banned from doing business with The DCCB.
- b) Bidders are advised to visit again Krishna DCCB website at least 1day prior to closing date of submission of tender for any corrigendum /addendum/amendment.
- c) The offers submitted by Telegram/Fax/email shall not be considered. No correspondence will be entertained in this matter

12. Signing and Submission of Tender

- a) The technical offer of the RFP response should be submitted in two copies.
- b) Participation in the Tendering process implies giving consent to all the terms, conditions and other requirements contained in any part of the Tender document.
- c) The Tender shall be typed or written in indelible ink as instructed in respective parts and shall be signed by the vendor or person or persons duly authorized to bind the vendor to the Contract. The person or persons signing the tenders shall initial all pages of the Tenders.
- d) Any inter lineation, erasures, or overwriting shall be valid if only they are authenticated by full signature of the person signing the Tenders.
- e) Proposals for Technical Bid and Commercial Bid are to be sealed in separate envelopes and submitted to the address given below. All the envelopes must be super-scribed with the following information:
 - Type of Offer (Technical or Commercial)
 - Due Date
 - Name of Vendor
- f) **Envelope – I (Technical Offer-T.O.):** The Technical Offer should be complete in all respects and contain all information asked for, except prices. The T.O. should include all items asked for in the attached Annexure-I to XII. The technical offer should not contain any price information. The T.O. should be complete to indicate that all products and services asked for as quoted. Where available, the vendor should clearly indicate the product code /part no. For example, the technical offer should mention that AMC charges are included in the Commercial Offer, without mentioning the actual amounts in the T.O.

- i. Annexure I to IV along with Audited Balance Sheets, Copies of Purchase Orders, Reference Letters, Quality Certification Letters, Product Literatures etc.
- ii. Equipment Configuration & Compliance Annexure V to IX.
- iii. Pre-qualification criteria compliance format as per annexure – X
- iv. Original Equipment Manufacturer (OEM) letter of authorization– XI.
- v. Declaration of Clean Track Record as per the annexure-XII.
- vi. Any other documents, forms, letters etc. supporting above information.
- vii. DD for Rs.10,00,000/- (Rupees Ten lakh) only towards EMD.

g) **Envelope-II (Commercial Offer-C.O.):**

The Commercial Offer (C.O.) should give all relevant price information in Indian Rupees and should not contradict the T.O. in any manner.

- i. Commercial Bid Form I
- ii. Desktops & Printers - Annexure XIV

These two envelopes containing the Technical and Commercial Offer should be simultaneously submitted. Please note that if any envelope is found to contain both technical and commercial offer, then that offer shall not be considered.

- I. If the envelopes are not sealed and marked as indicated above, the Bank will assume no responsibility for the Tender's misplacement or premature opening.
- II. The envelopes duly sealed should be submitted on or before 5.00 PM on 16.12.2021 at the address given below:

**The Chief Executive Officer,
Krishna District Cooperative Central Bank,
YSR Sahakara Bhavan,
Machilipatnam.**

- 13. Validation of Interlineations in Bid:-**Any interlineations, erasures, alterations, additions or overwriting shall be valid only if the person or persons signing the bid have authenticated the same with signature.
- 14. Responsibility of Bidder:-**If the outer envelope is not sealed and marked as required, Bank will assume no responsibility for the Bid's misplacement or premature opening.
- 15. Rejection of Bid:-**The Bid document shall be submitted in the form of printed document. Bids submitted by Telex, fax or email would not be entertained. Any condition put forth by the bidder not conforming to the bid requirements shall not be entertained **and such bid shall be rejected.**
- 16. Late Bids:-**Any bid received by Bank after the deadline for submission of bids prescribed by bank will be summarily rejected and returned unopened to the Bidder. BANK shall not be responsible for any postal delay or non-receipt/non-delivery of the documents. No further correspondence on this subject will be entertained.
- 17. Announcement of Bids:-**The Bidder's names, bid modifications or withdrawals and the presence or absence of requisite bid security and such other details will be announced at the time of opening. No bid shall be rejected at bid opening, except for late bids.
- 18. Bids Not Considered For Evaluation:-**Bids those are rejected during the bid evaluation process shall not be considered for further evaluation, irrespective of the circumstances.
- 19. Opening of Commercial Bids:-**Commercial Bids will be opened and compared at the specified date and time. The name of Bidder, bid prices, total amount of each Bid, etc. shall be announced by the BANK at the Commercial Bid opening. The Bank reserves the

right to go for reverse bidding process/further price negotiation with L1 Bidder or all Bidders who are technically qualified.

- 20. Clarification of Bids:-**To assist in the evaluation, comparison and an examination of bids, Bank may, at its sole discretion, ask the Bidder for a clarification of its bid including breakup of rates. The request for clarification and the response shall be in writing. If the response to the clarification is not received before the expiration of deadline prescribed in the request, Bank reserves the right to make its own reasonable assumptions at the total risk and cost of the bidder.
- 21. Completeness of Bids:-**Bank will examine the bids to determine whether they are complete, whether they meet all the conditions of the Tender Document and Technical Specifications, whether any computational errors have been made, whether required sureties have been furnished, whether the documents have been properly signed and whether the Bid Documents are substantially responsive to the requirements of the Tender Document.
- 22. Rectification of Errors:-** Arithmetical errors will be rectified on the following basis:- If there is a discrepancy between the rates in words and figures, the rate in words will govern. If the bidder does not accept the correction of errors, his bid will be rejected and his APPLICATION FEE may be forfeited.
- 23. Rejection of Bid:-**A bid that does not meet all pre-qualification criteria or is not responsive shall be rejected by Bank and may not subsequently be made responsive by correction or withdrawal of the non-conforming deviation or reservation by the bidder.

Tender Critical Data Sheet:

Last date for submission	On or Before 16.12.2021
Address for submission of Tender	Chief Executive Officer, Krishna DCC Bank Ltd., Machilipatnam.
Date of Opening Technical Bids*	18.12.2021 at 11.00 am Krishna DCC Bank Ltd., R.O. Vijayawada
Date of Opening Commercial bids	Will be informed to technically qualified bidders
Contact Numbers	9949251818,9849644558 9949688130
e-mail address	kdccbho.tenders@gmail.com

* In the presence of the authorized representative of the bidders (authorization letter from Company to be submitted) Technical / Commercial bids will be opened. Only one representative will be allowed to represent the Company.

Sd/-

Chief Executive Officer

Encl: Technical Bid Annexure-I to XII
Commercial Bid Annexure XIV DESKTOPS & PRINTERS

TECHNICAL BID FORM**Annexure-I****(Desktops & Printers)****Company Profile**

1	Name of the Organization	
2	Year of establishment (enclose certificate of incorporation issued by registrar of companies without fail)	
3	REGISTERED office address	
4	Phone Number	
5	Fax No	
6	e-mail	
7	Total no of branch offices in Andhra Pradesh	
8	Total no of support Engineers at	
(A)	Head office (No)	
(B)	Branch Office(No)	
9	Whether manufacturer?	If Yes, provide relevant document
10	Whether Authorized Dealer/ Service provider	If Yes, provide relevant document
11	Authorized/Nominated person Name & Mobile Number and Office Phone Number	

Date:

Signature of Authorized Official with Seal

TECHNICAL BID FORM

Annexure-II

(Desktops & Printers)

Particulars of Service Centers Managed by Third Parties / Franchisee

Number of Offices: Within Andhra Pradesh:

Total Number of Offices:

City / State	Name and Address of the Service provider	Name of Person in-charge and Phone No.	No. of Trained Service Engineers	Whether adequate trained Manpower, knowledge base and stock of spares maintained

Date:

Signature of Authorized Official with Seal

(Desktops & Printers)

- A. List of Major Bankers and related references : (to whom the above equipments/s are supplied during the last two years – provide copies of major contracts executed)**

Name of the Bank & Contact details	Details of equipment supplied

- B. Reference details of major contracts executed for the above equipment (Please furnish details based only on installations made during the year 2020/2021. Attach (a) reference letters for these contracts only (b) copy of Purchase Orders for each of the model)**

Sl. No.	Name of the Buyer	Contact Person	Phone No.	Equipment Supplied

Date:

Signature of Authorized Official with Seal

TECHNICAL BID FORM**Annexure-IV****(Desktops & Printers)****1. Financial Position** (Enclose copy of Audited statements)

[Rs. in lakhs]

	31.03.2019	31.03.2020	31.03.2021
Audited (A) / Provisional (P)	(A)	(A)	(A)
Paid up Capital			
Tangible Net Worth			
Total Assets			
Total Sales (net of excise)			
PBDIT			
Profit after Tax			

Please attach annual reports / duly audited financial statements for the latest two financial years.

Date:

Signature of Authorized Official with Seal

Bank's Reference code: Desktop i5

S No	Particulars		Compliance
A	Suggest Make		
B	Model		
C	Tool-less Chassis (Tool-less Hard Drive, Memory & Optical drive Removal)		
1	Processor	Intel® 10th Generation or above Intel® Core i5 Processor 3.1 GHz base frequency Up to 4.5 GHz max. turbo frequency 12 MB cache, 6 cores, 12 thread. vPro Enabled/AMD Ryzen 5 3400G	
2	Chipset	Intel B365 /AMD Pro 500 Chipset or above	
3	Motherboard	OEM Motherboard with logo embossed (no sticker)	
4	Memory	8 GB DDR 4 RAM 2666 Memory expandable up to 32GB; Two DIMM slots	
5	Hard Disk Drive	1 TB , 7200 RPM HDD, M.2 Slot available for SSD	
6	Graphics	Integrated Intel UHD 630 Graphics	
8	Audio	High Definition Integrated Audio with internal speaker	
9	Ethernet	Integrated Gigabit (10/100/1000 NIC) LAN	
10	Slots	1 x PCIex16, 1xPCIex1, 1 PCI, 1 M.2	
11	Bays	(1) 3.5" Internal drive bays (1) ODD bay	
12	Ports	Minimum 8 USB Ports (4 USB 3.1 Gen 1, 4 USB 2.0) (1) VGA video port (1) HDMI Port (1) RJ-45 network connector 1 universal audio jack for headphone & MIC 1 audio line in, 1 audio line out	
13	Form Factor	SFF/MT , Volume not more than 12 L	
14	Power Supply	180 W with 90% efficiency or better	
15	Keyboard/Mouse	USB 104 keys keyboard (Same make as PC) USB 2 Button Scroll Mouse (Same make as PC)	
16	Operating System	Preloaded Genuine Microsoft Windows 10 Pro 64-bit	
	Office	To be installed by the vendor as provided by the Bank	

17	Diagnostic Tool	BIOS Diagnostics	
		TPM 2.0 SATA port disablement (via BIOS) Serial, USB enable/disable (via BIOS) Removable media write/boot control Power-On password (via BIOS) Administrator password (via BIOS) Setup password (via BIOS)	
18	Security	Support for chassis padlocks and cable lock devices	
20	Compliance And Certification	Energy Star ver 7.1 for the given form factor of desktop & monitor EPEAT certified in India for the given form factor of desktop & Monitor FCC, CE, RoHS Certificate for quoted desktop & Monitor UL Certificate Windows certificate ISO 9001, 14001, 20001, 27001 for OEM	
21	System Weight / Volume	Weight should be less than 5 KG	
22	Information Accessibility	Product details, specifications and brochure to be available in public domain	
23	Support	Drivers should be available for download from OEM site for at least 5 years from the date of purchase order	
24	Market Credibility	The OEM vendor should be of positive net worth for the last three years	
25	Monitor	19.5" LED Monitor with resolution of 1600 x 900 or higher with VGA & HDMI Ports, TCO 8.0 Certified	
26	Other	The detailed Technical specifications of the Model with images should be available to public on OEM's official website for verification.	
27	Warranty	3 Years Onsite	

Minimum time required for delivery from the date of purchase order: weeks

Date:

Signature of Authorized Official with Seal

Bank's Reference code: Desktop i3

S No	Particulars		Compliance
A	Suggest Make		
B	Model		
C	Tool-less Chassis (Tool-less Hard Drive, Memory & Optical drive Removal)		
1	Processor	Intel® 10th Generation or above Intel® Core i3 Processor 3.1 GHz base frequency Up to 4.5 GHz max. turbo frequency 12 MB cache, 6 cores, 12 thread. vPro Enabled/AMD Ryzen 5 3400G	
2	Chipset	Intel B365 /AMD Pro 500 Chipset or above	
3	Motherboard	OEM Motherboard with logo embossed (no sticker)	
4	Memory	4 GB DDR 4 RAM 2666 Memory expandable up to 32GB; Two DIMM slots	
5	Hard Disk Drive	1 TB , 7200 RPM HDD, M.2 Slot available for SSD	
6	Graphics	Integrated Intel UHD 630 Graphics	
8	Audio	High Definition Integrated Audio with internal speaker	
9	Ethernet	Integrated Gigabit (10/100/1000 NIC) LAN	
10	Slots	1 x PCIex16, 1xPCIex1, 1 PCI, 1 M.2	
11	Bays	(1) 3.5" Internal drive bays (1) ODD bay	
12	Ports	Minimum 8 USB Ports (4 USB 3.1 Gen 1, 4 USB 2.0) (1) VGA video port; (1) HDMI Port (1) RJ-45 network connector 1 universal audio jack for headphone & MIC 1 audio line in, 1 audio line out	
13	Form Factor	SFF/ MT , Volume not more than 12 L	
14	Power Supply	180 W with 90% efficiency or better	
15	Keyboard/Mouse	USB 104 keys keyboard (Same make as PC) USB 2 Button Scroll Mouse (Same make as PC)	
16	Operating System	Preloaded Genuine Microsoft Windows 10 Pro 64-bit	
	Office	To be installed by the vendor as provided by the Bank	

17	Diagnostic Tool	BIOS Diagnostics	
		TPM 2.0 SATA port disablement (via BIOS) Serial, USB enable/disable (via BIOS) Removable media write/boot control Power-On password (via BIOS) Administrator password (via BIOS) Setup password (via BIOS)	
18	Security	Support for chassis padlocks and cable lock devices	
20	Compliance And Certification	Energy Star ver 7.1 for the given form factor of desktop & monitor EPEAT certified in India for the given form factor of desktop & Monitor FCC, CE, RoHS Certificate for quoted desktop & Monitor UL Certificate Windows certificate ISO 9001, 14001, 20001, 27001 for OEM	
21	System Weight / Volume	Weight should be less than 5 KG	
22	Information Accessibility	Product details, specifications and brochure to be available in public domain	
23	Support	Drivers should be available for download from OEM site for at least 5 years from the date of purchase order	
24	Market Credibility	The OEM vendor should be of positive net worth for the last three years	
25	Monitor	19.5" LED Monitor with resolution of 1600 x 900 or higher with VGA & HDMI Ports, TCO 8.0 Certified	
26	Other	The detailed Technical specifications of the Model with images should be available to public on OEM's official website for verification.	
27	Warranty	3 Years Onsite	

Minimum time required for delivery from the date of purchase order: weeks

Date:

Signature of Authorized Official with Seal

EQUIPMENT CONFIGURATION & COMPLIANCE
(Printers)**ANNEXURE – VII**Bank's Reference Code: **FD receipt printer**

Name of the vendor:

Sl. No.	Feature	Specification description	Compliance
	Compatibility	Whether Model Offered was deployed in Bank's in India	
	Suggest Make & Model		
1.	Printing Method	Serial Impact Dot Matrix	
2.	Printer Type	Narrow carriage 24-pin SIDM	
3.	Print Direction	Indicate Bi-directional etc.,	
4.	Print speed	High 416 CPS print speed at 12CPI	
5.	Fonts	Indicate Fonts available	
6.	Scripts	Indicate Scripts supported	
7.	Paper handling	Indicate Standard & Optional features available	
8.	Paper types	Indicate types (continuous, Cut etc) along width/thickness details in gsm specifications	
9.	Support for Multipart Stationery	Minimum 1 + 2 Indicate support availability tractor wise (i.e. number of copies etc.)	
10.	Buffer size	Minimum 128 KB or above	
11.	Interface availability	Parallel as standard and usb. Serial as optional	
12.	Emulations Availability	Indicate Standard & optional emulations separately.	
13.	Power supply & consumption specifications	Input power: Consumption: should be 150 to 240v & 12 w standby mode	
14.	Print Head Life	Indicate in Million Characters	
15.	Dimensions & weight	Indicate physical dimensions & weight	
16.	Printer Software & Driver	List O/S supported & Drivers to be provided	
17.	Other Features	Multi Lingual support required. Indicate Acoustics, Automatic, Ribbon Cartridge life, Graphic resolution, environmental factors, any other feature.	
18.	MTBF	Indicate as power on Hours	

Minimum time required for delivery from the date of purchase order: weeks

Date:

Signature of Authorized Official with Seal

EQUIPMENT CONFIGURATION & COMPLIANCE ANNEXURE – VIII
(Printers)

Bank's Reference Code: **Pass Book Printer**

Name of the vendor:

Sl. No.	Feature	Specification description	Compliance
	Compatibility	Whether Model Offered was deployed in Bank's in India	
	Suggest Make & Model		
1.	Printing Method	Serial Impact – Bi-directional	
2.	Printer Type	Pass Book Printer (Indicate Number of Pins: Minimum Required 24 Pins) 94 col	
3.	Print Direction	Indicate Bi-directional etc.,	
4.	Print speed	Print Speed of 360cps@10cpi or above	
5.	Fonts	Indicate Fonts available	
6.	Scripts	Indicate Scripts supported	
7.	Paper handling	Required Vertical & Horizontal for passbook type, for others Front	
8.	Paper types	Indicate types (continuous, Cut etc) along width/thickness details in gsm specifications	
9.	Support for Multipart Stationery	Minimum 1+ 6 Indicate tractor wise (i.e, number of copies etc.,)	
10.	Buffer size	Minimum 64 KB	
11.	Interface availability	Parallel, Serial and USB	
12.	Emulations Availability	Indicate Standard & optional emulations separately.	
13.	Power supply & consumption specifications	Input Power: (shall be between 110/270) Consumption:	
14.	Print Head Life	Indicate in Million Characters	
15.	Dimensions & weight	Indicate Physical Dimensions & weight	
16.	Printer Software & Driver	Support for WIN 2000/2003/2008/XP/VISTA etc required & Drivers to be provided. List any other support.	
17.	Other Features	Multi Lingual support required. Indicate Acoustics, Automatic, Ribbon Cartridge life, Graphic resolution, environmental factors, any other feature.	
18.	MTBF	Indicate as power on Hours	

Minimum time required for delivery from the date of purchase order: weeks

Date:

Signature of Authorized Official with Seal

EQUIPMENT CONFIGURATION & COMPLIANCE
(Printers)

ANNEXURE – IX

Bank's Reference Code: **Multi-Function Laser Printer**

Name of the vendor:

Particulars		Compliance
Suggest Make & Model		
Type	LaserJet MFP with Print, Scan, Copy & duplex & network	
Print Speed	35 PPM	
Paper size	A4, Legal	
Memory	512 MB	
Processor	1200 MHz	
Print Language	PCL 5, PCL 6, PS3	
Input Capacity	250 sheets & 100 sheet bypass tray	
ADF Capacity	50 Sheets	
Output Capacity	150 Sheets	
Scan speed	35 PPM, 31 IPM- Duplex	
Duty Cycle (monthly)	80000 Pages	
Connectivity	USB & Gigabit Ethernet (Plug and Play)	
Cartridge Technology	Integrated Cartridge	
Control Panel	2.7-inch color touch screen	
Power Consumption	Power consumption: 510 watts (active printing)	
Warranty	Three Year	

Minimum time required for delivery from the date of purchase order: weeks

Date:

Signature of Authorized Official with Seal

ANNEXURE – X

STATEMENT OF PRE-QUALIFICATION OF RFP FOR SUPPLY, INSTALLATION AND COMMISSIONING OF Desktops & Printers

Sl. No.	Pre-qualification Criteria	Compliance
1.	Company existence for a minimum period of 5 years	
2.	Should be manufacturer or an authorized channel partner / dealer during the last 2 years and is in force for the current year (Enclose Channel partner/ Dealership letter from OEM)	
3.	Should have executed contracts for supply of Equipment for Public / Pvt Sector Banks/ Govt. undertakings during the last 2 years for a minimum of Rs.0.80 lakhs (Enclose Copies of purchase orders)	
4.	Product must have been deployed in the market and working satisfactorily (Enclose copies of purchase orders)	
5.	Average Annual Sales Turnover not less than Rs.20.00 crore for last 3 years (provide in crores& Enclose audited Balance sheets) 2018-2019 2019-2020 2020-2021	
6	Shall be Earning profit for the last 3 years (Provide in crores) 2018-2019 2019-2020 2020-2021	
7.	Shall be having Support services at all major / locations all over the District/ (Provide numbers) OWN: In Krishna District : Outside Krishna District: OEM Branch/Dealer/Franchises: In Krishna District: Outside Krishna District:	
8.	If the bid is submitted by Authorized Dealer / Channel Partner. (Enclose Letter form OEM) a) Dealership/Channel Partnership Certificate from OEM & b) Commitment Letter from OEM to Honor Warranty / AMC commitments.	
9.	Quality / Performance / Benchmark certifications for the products, Service etc, if any.	
10.	References / Major Contracts Executed	
11.	MAKE OFFERED	

Time required for delivery from the date of purchase order: weeks

Date:

Signature of Authorized Official with Seal

ANNEXURE – XI

MANUFACTURER'S AUTHORIZATION FORM

Date:

To
The Chief Executive Officer,
_____,
_____.

**Sub: Manufacturer Authorization for Tender No.IT Cell/HW Proc/2021-22 ,
dated __.__.2021**

Ref: IT Cell/HW Proc/2021-22, dated __.__.2021

Dear Sir,

We, <OEM> having our registered office at <OEMaddress> ,are an established manufacturer of < name of quoted item >. We <OEM> solely authorized to quote our product for above mentioned tender.

Our full support is extended in all respects for supply and maintenance of our product. We also ensure for supply & service of the listed Infrastructure at least for a period of 1year from _____ (date of closure of warranty), as per tender terms. In case of any difficulties in logging complaint at bidder end, user will have option to log complaint at our call support center. We also undertake that incase of default in execution of this tender by the bidder, we will take all liabilities and responsibilities and necessary steps for successful execution of this tender. We also undertake that to meet the timelines defined in the tender. We will ensure that the AMC services are made available to Krishna DCCB in time. If the supplied product is declared end of life, we will ensure that a suitable equivalent or higher roll over product is offered to Bank for due approval and order execution thereafter.

We hereby undertake that the Model offered will be available & supplied.

Further, we confirm that the undersigned is authorized to issue this letter.

Thanking You

For Name: Designation:

Note: This letter of authority should be on the letter head of the manufacturer and should be signed by a person competent and having the power of attorney to legally bind the manufacturer. The Bidder in its bid should include it.

ANNEXURE – XII

Declaration regarding Clean Track Record

(On the letter head of the bidder)

To
The Chief Executive Officer
Krishna DCC Bank,
Machilipatnam.

Place:
Date:

Dear Sir,

Sub: Declaration regarding Clean Track Record

Ref: IT Cell/HW Proc/2021-22 , dated __.__.2021for Supply, Installation,
Commissioning of Desktops /Personal Computers and Printers.

* * * * *

We have carefully gone through the Terms & Conditions contained in the Tender Ref. No: IT Cell/HW Proc/2021-22, I hereby declare that my company has not been debarred/blacklisted by any Central or State Government/ Semi Government Departments or Organizations in India for non-satisfactory past performance, corrupt, fraudulent or any other unethical business practices during the past 5 years. I further certify that I am competent officer in my company to make this declaration.

Yours Truly

Authorized signatory of bidder
[Seal, Name, Signature and authority]

List of locations / Branches – Annexure XIII

SI No	Branch Code	Name of the Branch	Phone Number	SI No	Branch Code	Name of the Branch	Phone Number
1	601	Head Office	9949251818	31	631	Gampalagudem	9949688357
2	602	Machilipatnam	9948688362	32	632	Suryaraopeta	9949688342
3	603	Vijayawada	9949688340	33	633	Nagayalanka	9949688368
4	604	Jaggiahpeta	9949688385	34	634	Musunuru	9949115444
5	605	Nuzvid	9949688353	35	635	Telaprolu	9949688351
6	606	Gudivada Main	9949688375	36	636	Agiripalli	9949688352
7	607	Vuyyuru	9949688347	37	637	Peddapuram	9949688392
8	608	Tiruvuru	9949688356	38	638	Chandarlapadu	9949688390
9	609	Avanigadda	9949688367	39	639	G Konduru	9949688394
10	610	Nandigama Main	9949688389	40	640	Rudrapaka	9949688380
11	611	Gannavaram	9949688349	41	641	Guduru	9949688372
12	612	Kaikaluru	9949688381	42	642	Vatsavai	9949688386
13	613	Gudlavalleru	9949688378	43	643	Kambhampadu	9949405533
14	614	Challapalli	9949688365	44	644	Katuru	9949688348
15	615	Mudinepalli	9949688379	45	645	Satyanarayanapuram	9949688341
16	616	Pamaruru	9949688376	46	646	Ghantasala	9949556336
17	617	Hanuman Junction	9949688350	47	647	Chatrai	9866057575
18	618	Bantumilli	9949688364	48	648	Chinnapuram	9949556338
19	619	Mylavaram	9949688395	49	649	Gudivada Bazar	9949688384
20	620	Kankipadu	9949688346	50	650	Koduru	9949688374
21	621	Kanchikacherla	9949688391	51	651	Nandigama Bazar	9949556355
22	622	Patamata	9949688343	52	652	Payakapuram	9985688345
23	623	Movva	9949688371	53	653	Javvarpet	9989799022
24	624	Pedana	9949688363	54	654	Bhavanipuram	9989799122
25	625	Kalidindi	9949688382	55	655	Ramavarappadu	9949585544
26	626	Visannapeta	9949688358	56	656	Mopidevi	9949208630
27	627	Veerankilock	9949688345	57	657	KothuruTadepalli	9100182433
28	628	Thotlavalluru	9949688396	58	658	Mandavalli	9949062431
29	629	Penuganchiprolu	9949688387	59	659	Ungutur	9154095225
30	630	Ibrahimpattanam	9949688393				

COMMERCIAL BID
(Desktops & Printers)

FORM I

To
The Chief Executive Officer
The Krishna DCC Bank Ltd.,
Machilipatnam.

Date:

Sir,

Ref: Supply, installation and commissioning of Desktops /Personal Computers & Printers

Having examined the Bidding Documents, the receipt of which is hereby duly acknowledged, we, the undersigned, offer to supply and deliver the _____ (equipment name), in conformity with the said Bidding documents for the sum of Rs. _____ (Rupees _____) or such other sums as may be ascertained in accordance with the schedule of Prices attached herewith and made part of this Bid.

We undertake, if our Bid is accepted, to deliver, install and commission the system in accordance with the delivery schedule specified in the schedule of Requirements / Purchase order issued from time to time.

If our Bid is accepted, we will obtain the guarantee of sum equivalent to prescribed percent of the each of Purchase Order Price, placed on us, for the due performance of the Contract as prescribed.

We agree to abide by the Bid and the rates quoted therein for the orders awarded by the Bank up to the period prescribed in the Bid which shall remain binding upon us.

Until a formal contract is prepared and executed, this Bid, together with your written acceptance thereof and your notification of award, shall constitute a binding Contract between us.

We undertake that, in competing for (and, if the award is made to us, in executing) the above contract, we will strictly observe the laws against fraud and corruption in force in India namely "Prevention of Corruption Act 1988".

We understand that you are not bound to accept the lowest or any Bid you may receive.

Dated this _____ day of _____ 2021

(Signature)

(Name) (in the capacity of)

Duly authorized to sign Bid for and on behalf of

COMMERCIAL BID
(Desktops & Printers)

Annexure XIV

Ref No.

To
The Chief Executive Officer
The Krishna BANK Ltd.,
Machilipatnam.

Dear Sir

Sub: RFP for Krishna DCCB HW Procurement – Submission of Proposal – Reg

Ref: IT Cell/HW Proc/2021-22, dated ____:____:2021

With reference to the above, we hereby confirm that we are the manufacturer of the following equipment (or) authorized channel partner/authorized dealer (strike off not applicable) of M/s. _____ (provide OEM Name) for the following equipment.

Sl No	Bank Ref code	Make	Model	Quantity	Price Per Unit	Total Price with 3 year warranty
1	Desktop i5 - Annexure-V					
2	Desktop i3 - Annexure-VI					
3	FD receipt printer - Annexure-VII					
4	Pass Book printer - Annexure-VIII					
5	Multi-Function Laser Printer - Annexure-IX					

We confirm that the above equipment are original make and all the components used in the equipment are of original make as per configuration offered and all the deliverables will be supplied with the authorized license certificates in the name of the bank. If found contrary, we undertake to replace the component / equipment with the original ones at our own cost and under such circumstances, bank reserves right to levy penalty for the lapses. If the equipment supplied is not working properly, the same shall be replaced with a new system at our cost. We hereby confirm that the Model offered will be available & supplied. Further, we shall provide a performance guarantee, if the commercial bid is declared as L1. We undertake to service the equipment for Three (3) years from the date of procurement as per the terms of RFP. We further confirm that we have read all the points of the RFP Document and shall comply & abide by that. We undertake to enter in to an SLA Agreement as per the RFP document for warranty / AMC Services with Bank.

We further, confirm the following services will be provided during the process of supply, installation, commissioning and maintenance.

- Configuring the equipment / loading the Device Drivers compatible with operating system as per the specific requirements of banking application deployed by the Bank.
- Configuring Hardware & Software, Loading of operating system & other system software as per the Requirement of the Bank, Operating System Hardening, and Device configuration as per the requirement of the Bank.
- Transfer of Data from the existing system to the New System, if any, as required by the Bank.
- Integrating the equipment with the LAN/WAN infrastructure and other peripherals / equipment purchased from different vendors in co-ordination with them.
- Coordinating with the branches / offices for obtaining Road Permits, Delivery, and Installation by coordinating with other agencies / vendors of other equipment, if required.
- Assists the Banks authorized representative for undertaking the inspection at their factory / on site as per the banks instructions, if required by bank.
- If required by the bank, arrange for delivery of the equipment at Data Centre for configuring etc. as per banks requirement and arrange for delivery at the locations required by the bank.

Date:

Signature with Official seal