



**The Krishna District Co-operative
Central Bank Ltd.,**
Dr. Y.S.R. Sahakara Bhavan, Jagannadhapuram,
(H.O)Machilipatnam : Krishna District (A.P)
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Ref. No.: Bkg/Care Taker/2023-24

Date: 19.09.2023

It is to inform that our bank has required 2,00,000 No.of Computer Pass books. In this regard, inviting the sealed quotations from the competent firms for Printing and supply of Computer pass books as per the specifications noted here under.

Computer Pass Book specifications:

Item	Computer Pass Book with Art Card Cover [Internal stitching]
Size of the Pass Book	20 x 9 cms
Printing Portions'	18.7 x 9 cms in folded condition
No. of Pages	24 Inner Pages x 4 Cover Pages
Lamination	The Front portion of both cover pages are to be Laminated
Paper to be used	70 GSM - SS Maplitho for Text - Paper to be used for Inner Pages 170 GSM paper to be used for cover pages
Other Specifications	<ol style="list-style-type: none">1. Pass Books are to be tailor stitched perfectly with good quality thread.2. Space between the stitches should be 3mm.3. Thread should be properly trimmed & should not protrude out.4. Stitching should be properly centered and should not overlap.5. Thickness of the passbook should not exceed 1.4mm without cover page when the book is opened in finished form.6. The spine portion of the passbooks should be thin & properly creased / compressed so that it passes through the passbook Printers without any difficulty.7. Edges of the Pass book should not be sharp but should be blunt and round in shape.8. No lines are required in the inner pages of Passbook and header to be printed on each page.9. Logo of the concerned DCC Banks should be printed on each page (water mark).

Please quote your price for each passbook as mentioned in the following format:

Basic Price	Rs.
GST	Rs.
Total Cost	Rs.

The Bank would not bound for the lowest tender. Based on the experience of the firm and the rate quoted by the firm, the tender would be finalized. The bank will also reserves the right to accept or reject summarily any one or all of the tenders without assigning any reasons what so ever.

Terms and Conditions:

1. The tenderer should be IBA approved/recognized Security Printer.
2. The tenderer should submit the documents of Valid firm Registration, GST, PAN, MSME & NSIC.
3. The tenderer should have Certificate of ISO 9001:2015 and ISO 27001:2013
4. The tenderer should not have been black listed by any State or Central Government Department in India. The firm should submit a copy of self-declaration in this regard.
5. The tenderer should have the sophisticated machinery to print passbooks and enclose the list of machinery.
6. The tenderer should have "A" class Printer certificate issued by Government of Andhra Pradesh.
7. The tenderer should have at least 3 years of work experience in printing to any Government institutions, Educational institutions, Public Sector banks (or) Private Sector banks.
8. The tenderer should submit the xerox copies of previous purchase orders received from your vendors and should be certified with your firm Seal & authorized signatory.
9. The tenderer should submit 3 years of income tax returns along with audited Balance sheets, latest GST returns filed and they should be certified by a chartered accountant
10. The tenderer should have the turnover of Rs. 5.00 Crore or above per annum for last 03 years and should submit the Turnover certificate.
11. The tenderer should be located in the state of Andhra Pradesh only and shall pay taxes to the Government of Andhra Pradesh only.
12. No additional charges will be paid for Art work/Design work to pass book Title page and Back page also.

The Sealed quotation should be dropped in the "Tender Box" available at our **Head Office, Machilipatnam** on (or) before dt: 22.09.2023 up to 12.00 Noon.

No negotiations would be considered with L1, L2 & L3.

The cover should be super scribed with "Sealed Quotation for Printing of Pass books" on the cover and should be addressed to "The Chief Executive Officer, The Krishna DCC Bank Ltd".

For any queries you may contact our Caretaker, Central Office, Machilipatnam. Phone Number : 9949688360.


Chief Executive Officer